



## NUMBERS

### FRACTIONS TO DECIMALS

$\frac{1}{2} = 0.5$	$\frac{1}{5} = 0.2$	$\frac{1}{6} = 0.1\bar{6}$
$\frac{1}{3} = 0.\bar{3}$	$\frac{2}{5} = 0.4$	$\frac{5}{6} = 0.8\bar{3}$
$\frac{2}{3} = 0.\bar{6}$	$\frac{3}{5} = 0.6$	$\frac{1}{8} = 0.125$
$\frac{4}{5} = 0.8$	$\frac{4}{5} = 0.8$	$\frac{3}{8} = 0.375$
$\frac{3}{4} = 0.75$		$\frac{5}{8} = 0.625$
		$\frac{7}{8} = 0.875$

Know the decimal to fraction conversion for the same set of numbers, i.e.  $0.375 = \frac{3}{8}$ .

### POWERS OF NUMBERS

$2^2 = 4$	$11^2 = 121$	$3^3 = 27$
$2^3 = 8$	$12^2 = 144$	$3^4 = 81$
$2^4 = 16$	$13^2 = 169$	$4^3 = 64$
$2^5 = 32$	$14^2 = 196$	$4^4 = 256$
$2^6 = 64$	$15^2 = 225$	$5^3 = 125$
$2^7 = 128$	$16^2 = 256$	
$2^8 = 256$	$17^2 = 289$	

Also know the equalities above in reverse order, i.e.  $64 = 2^6$ .  
 Notice the following:  
 $16^2 = (2^4)^2 = 2^{4 \times 2} = 2^8 = 256$   
 $4^3 = (2^2)^3 = 2^{2 \times 3} = 2^6 = 64$   
 $4^4 = (2^2)^4 = 2^{2 \times 4} = 2^8 = 256$

### OTHER NUMBERS

$\pi \approx 3.14$	$0! = 1$	$4! = 24$
$\sqrt{2} \approx 1.4$	$1! = 1$	$5! = 120$
$\sqrt{3} \approx 1.7$	$2! = 2$	$6! = 720$
$\sqrt{5} \approx 2.2$	$3! = 6$	

Notice the following:  
 $1.4^2 = 1.96 \approx 2$      $1.7^2 = 2.89 \approx 3$   
 1 million = 1,000,000 =  $10^6$   
 1 billion = 1,000,000,000 =  $10^9$   
 Prime numbers less than 20:  
 2, 3, 5, 7, 11, 13, 17, 19

## ARITHMETIC

### ORDER OF OPERATIONS

1. Parentheses.
2. Exponents.
3. Multiplication and Division from left to right.
4. Addition and Subtraction from left to right.

### FRACTIONS

#### Adding Fractions

$$\frac{a}{b} + \frac{c}{d} = \frac{a \times d}{b \times d} + \frac{c \times b}{d \times b} = \frac{a \times d + c \times b}{b \times d}$$

Ex:  $\frac{2}{3} + \frac{3}{4} = \frac{2 \times 4}{3 \times 4} + \frac{3 \times 3}{4 \times 3} = \frac{2 \times 4 + 3 \times 3}{4 \times 3} = \frac{17}{12}$

#### Subtracting Fractions

$$\frac{a}{b} - \frac{c}{d} = \frac{a \times d}{b \times d} - \frac{c \times b}{d \times b} = \frac{a \times d - c \times b}{b \times d}$$

Ex:  $\frac{1+y}{y} - \frac{x-1}{x} = \frac{x(1+y)}{xy} - \frac{y(x-1)}{yx} = \frac{x(1+y) - y(x-1)}{xy}$   
 $= \frac{x + xy - yx + y}{xy} = \frac{x+y}{xy}$

### Multiplying Fractions

$$\frac{a}{b} \times \frac{c}{d} = \frac{a \times c}{b \times d}$$

Cancel any common factors from the denominators and the numerators and then multiply.

Ex:  $\frac{1}{8} \times \frac{1}{10} = \frac{1 \times 1}{2 \times 2 \times 2 \times 5} = \frac{1}{4}$

### Dividing Fractions

$$\frac{a}{b} \div \frac{c}{d} = \frac{a}{b} \times \frac{d}{c}$$

Ex:  $\frac{5}{3} \div \frac{4}{2} = \frac{5}{3} \times \frac{2}{4} = \frac{5}{6}$

### Multiplying/Dividing Fractions with Decimals

Convert decimals into fractions, and then calculate.

Ex:  $0.33 \times \frac{2}{11} \div 0.6 = \frac{33}{100} \times \frac{2}{11} \div \frac{3}{5} = \frac{33}{100} \times \frac{2}{11} \times \frac{5}{3} = \frac{1}{10}$

### MULTIPLYING/DIVIDING LARGE AND SMALL NUMBERS

Express the numbers using scientific notation. Then calculate.

Ex:  $\frac{0.0004}{0.008} \times 500 = \frac{4 \times 10^{-4}}{8 \times 10^{-3}} \times 5 \times 10^2 = \frac{1 \times 10^{-1} \times 5 \times 10^2}{2} = 25$

### MULTIPLYING/DIVIDING EXPONENTIALS

## ALGEBRA

### EXPONENTS

Rule	Example
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$$(x+y)(x-y) = x^2 - y^2$$

Ex:  $(3 - \sqrt{5})(3 + \sqrt{5}) = 3^2 - (\sqrt{5})^2 = 9 - 5 = 4$

Be able to apply the above rules in reverse order.

Ex:  $x^2 - 2x - 24 = (x+4)(x-6)$

$$9y^2 + 4x^2 + 12xy = (3y + 2x)^2$$

$$-8x + 2x^2 + 8 = 2(-4x + x^2 + 4) = 2(2-x)^2$$

$$-9 + 4x^2 = 4x^2 - 9 = (2x+3)(2x-3)$$

Ex:  $\begin{cases} x+y = 3 & (1) \\ x-y = 1 & (2) \end{cases}$

Using equation (1) to write  $y$  in terms of  $x$  gives  $y = 3 - x$ .  
 Plugging into equation (2) gives  $x - (3 - x) = 1$ . Solving  $x$  yields  $x = 2$ . Plugging in the expression for  $y$  gives  $y = 1$ .

### COMMON PRODUCTS

$$(a+b)(c+d) = ac + ad + bc + bd$$

Ex:  $(2x+y)(3x-2y) = 2x \cdot 3x + 2x \cdot (-2y) + y \cdot 3x + y \cdot (-2y)$   
 $= 6x^2 - 4xy + 3xy - 2y^2$   
 $= 6x^2 - xy - 2y^2$

$$(x+y)^2 = x^2 + 2xy + y^2$$

Ex:  $(5x+2y)^2 = (5x)^2 + 2 \cdot 5x \cdot 2y + (2y)^2$   
 $= 25x^2 + 20xy + 4y^2$

$$(x-y)^2 = x^2 - 2xy + y^2$$

Ex:  $(\sqrt{5} - \sqrt{3})^2 = (\sqrt{5})^2 - 2 \cdot \sqrt{5} \cdot \sqrt{3} + (\sqrt{3})^2$   
 $= 5 - 2\sqrt{15} + 3 = 8 - 2\sqrt{15}$

### EQUATIONS WITH ONE VARIABLE

#### Cross Multiply Technique

If both the left hand side and the right hand side of the equation are or can be expressed as fractions, apply the cross multiply technique.

Ex:  $\frac{x-3}{x+4} = \frac{2}{3} \Rightarrow 3(x-3) = 2(x+4)$   
 $3x - 9 = 2x + 8$   
 $x = 17$

#### Self check

Plug the solution you have found back into the original equation and check if the equation still holds.

Suppose  $x = 17$  is the solution you found for equation  $\frac{x-3}{x+4} = \frac{2}{3}$

$$\frac{17-3}{17+4} = \frac{14}{21} = \frac{2}{3}$$

The solution is correct.

### SIMULTANEOUS LINEAR EQUATIONS

#### Solving by Substitution

1. From any of the two equations, write  $y$  in terms of  $x$ .
2. Plug the expression for  $y$  into the other equation.
3. Solve for  $x$  in the new one-variable linear equation.
4. Compute  $y$  by plugging the value of  $x$  into the expression found in step 2.

# ALGEBRA (CONTINUED)

## COORDINATE

### EQUATION SOLVING CAUTIONS

#### One Equation with Two Unknowns

Two unknowns sometimes can be solved in one equation under certain constraints.

**Ex:**  $9x + 5y = 52$

with  $x, y$  as positive integers.

The only possible solution is  $x = 3, y = 5$ .

**Ex:** Jay bought  $x$  hardcover books at \$9 each and  $y$  soft-cover books at \$5 each, spending \$52 in total. How many soft-cover books did he buy?

We get the same equation  $9x + 5y = 52$ . Be aware of the implicit assumption that  $x$  and  $y$  are positive integers.

# GEOMETRY

## TRIANGLE

## CIRCLE

# GEOMETRY (CONTINUED)

## ANGLE

## MEASUREMENT

## WORD PROBLEMS

## RATE PROBLEMS

## RATIO/PERCENTAGE PROBLEMS

### Two Objects Traveling in Opposite Directions

$$\text{Time} = \frac{\text{Total Distance Traveled}}{\text{Total Rate}}$$

where the total distance is the sum of the distance the two objects traveled, and total rate is the sum of the two rates.

Let  $D_T$  denote the total distance traveled, and  $R_T$  denote the total rate. We have the following three relations.

$$T = \frac{D_T}{R_T} \quad D_T = R_T T \quad R_T = \frac{D_T}{T}$$

**Ex:** Car A and Car B are 100 miles apart on along a route. Car A is traveling at a constant rate of 30 miles/hour, whereas car B is traveling at a constant rate of 20 miles/hour. If both cars are traveling toward each other, how long would it take for them to meet?

Let  $R_A$  and  $R_B$  denote the rates of car A and car B respectively,  $D_A$  and  $D_B$  denote the distance car A and car B traveled respectively. From the problem, we have the following:

$$R_A = 30 \quad R_B = 20$$

$$D_T = D_A + D_B = 100$$

$$R_T = R_A + R_B = 30 + 20 = 50$$

$$T = \frac{D_T}{R_T} = \frac{100}{50} = 2$$

It would take them 2 hours to meet.

## WORD PROBLEMS (CONTINUED)

Ex: If  $Q_1:Q_2 = 3:4$ , what percent is  $Q_1$  less than  $Q_2$ ?

$$\frac{Q_1}{Q_2} = \frac{3}{4} \Rightarrow Q_1 = \frac{3}{4}Q_2 = 0.75Q_2 = (1 - 0.25)Q_2$$

$Q_1$  is 25% less than  $Q_2$ .

Ex: If  $Q_1$  is 10% more than  $Q_2$ , what is the ratio of  $Q_1$  to  $Q_2$ ?

$$Q_1 = (1 + 0.1)Q_2 = 1.1Q_2 = \frac{11}{10}Q_2 \Rightarrow \frac{Q_1}{Q_2} = \frac{11}{10}$$

The ratio of  $Q_1$  to  $Q_2$  is 11:10.

In data sufficiency problems, if a question asks what percent one quantity is more/less than another, it is essentially asking for the ratio of the two quantities.

### Relationship between Percentage and Ratio

Essentially, ratios and percentages convey the equivalent information. That is given the ratio between  $Q_1$  and  $Q_2$ , we can find what percent  $Q_2$  is of  $Q_1$ , what percent is  $Q_1$  more/less than  $Q_2$ . Given  $Q_1$  is  $x\%$  more/less than  $Q_2$ , we can find the ratio of the two quantities.

## INTEREST RATE PROBLEMS

## NUMBER PROPERTIES

### DIVISIBILITY

### PRIME NUMBER

### EVEN & ODD

### INEQUALITY

### FACTORIAL

### OTHERS

## PROBABILITY AND COMBINATORICS

### PROBABILITY

### COMBINATORICS